বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
BANGLADESH OPEN UNIVERSITY

BOU/Admin-2(469)/11/ 7075

Date : 01 Ogrohayon 1433 / 16 November 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to grant Ex-Bangladesh earned leave from 21-11-2026 to 29-11-2026 (during scheduled leave of recreation from 21-11-2026 to 05-12-2026) to **MS Sangita Morshed (Passport No. B00086756), Joint Director, International Academic Programme Wing (IAPW),** BOU to visit United Kingdom (UK) for attending her daughter's convocation ceremony. She will bear all the expenses for the said visit and as such, Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

16.11.2026

Md. Humayun Kabir Khan
Joint Director (Personnel-1)
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
কম্পিউটার বিভাগ
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
তারিখ: 2966
26/11/25
ASANA

Copy forwarded for information & necessary action:

1. **MS Sangita Morshed, Joint Director, International Academic Programme Wing (IAPW), BOU.**
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigraton & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance and Accounts Division, BOU.
11. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
12. Private Secretary, Office of the Vice-Chancellor, BOU.
13. Visa Officer, British High Commission of Dhaka, United Nations Road, Baridhara, Dhaka-1212 .
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
15. PA to Registrar, BOU.
16. BOU Web site Address: http://www.bou.ac.bd
17. Personal file.