



BOU/Admin-4(616)/23/ 5938

Date: 16 Ashwin 1433
01 October 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 02 October, 2026 to 06 October, 2026 and given permission to **Aklima Akter Akhi** (Passport No. A11790447), Office Support Staff, School of Law, BOU to Visit India. She will bear all the expenses for the said visit and as such the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144 (500) dt 19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

01.10.2026

Md. Abdul Karim
Joint Director (Personnel)
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বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
কম্পিউটার বিভাগ
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
স্মারক নং..... ২৫৬০
তারিখ..... ০১/১০/২৬
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/
ইউজার প্রশাসক/ASANA
নেটওয়ার্ক/হার্ডওয়্যার ইঞ্জিনিয়ার/HME
প্রোগ্রামার/AHME

Copy forwarded for information & necessary action :

1. Senior Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka;
2. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh;
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh;
5. Senior Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh;
6. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207;
7. Director, Foreign Exchange Division, Bangladesh Bank, Dhaka;
8. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
9. Dean, School of Law, BOU, Gazipur;
10. Director, Finance and Accounts Division, BOU, Gazipur;
11. Visa Officer, The Indian High Commission, Dhaka;
- ✓ 12. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website);
13. Immigration Officer, Hazrat Shah Jalal International Air-port, Dhaka/ Dorshona/ Benapole/ Haridaspur/Changra Bandha/Burimari/ Dawki, Tamabil/ Sonamosjid Checkpost, Bangladesh;
14. **Aklima Akter Akhi**, Office Support Staff, School of Law, BOU, Gazipur;
15. PS to VC (for VC's kind information), VC's office, BOU, Gazipur;
16. PA to Registrar, BOU;
17. BOU Website address: <http://www.bou.ac.bd>;
18. Personal File/ Office Copy.

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