



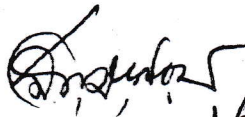
BOU/Admn-1(296)/23/ 5538

Date : 01 Ashwin, 1433
16 September, 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) has granted earned leave from 04-10-2026 to 15-10-2026 to **Shahima Jabin**, Lecturer (Accounting), School of Business, BOU (**Passport No: A14000550**) with permission to visit Thailand. She will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligations in this regard.

This notification is issued as authorized by letter No. 03.069.025.06.00.003.2011-144 (500) dt. 19-06-2011 of the Office of the Honorable Prime Minister, Government of the People's Republic of Bangladesh.


16.09.2026

Md. Abdul Karim
Joint Director (Personnel)
Bangladesh Open University
Mobile : +8801712633001

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়
কম্পিউটার বিভাগ
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়
ডায়েরী নং... ২৪৫৪
তারিখঃ ১৬.০৯.২০২৬
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ সফটওয়্যার প্রোগ্রামার/ASANA
নতুন সিস্টেম এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME
সহঃ পরিচালক/সহকারী প্রোগ্রামার/AHME

Copy forwarded for information & necessary action :

1. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka, Bangladesh.
2. Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
5. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
6. Director, Foreign Exchange Division, Bangladesh Bank, Dhaka.
7. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
8. **Shahima Jabin**, Lecturer (Accounting), School of Business, BOU.
9. Dean, School of Business, BOU.
10. Director, Finance and Accounts Division, BOU.
11. ☒ Director/System Manager, Computer Division, BOU. (to upload BOU web site).
12. Visa Officer, Royal Thai Embassy, Park Road, Baridhara K Block, Dhaka 1212
13. Immigration Officer, Hazrat Shahjalal International Airport Dhaka, Bangladesh.
14. Ps to VC (for VC's kind information), VC's office, BOU, Gazipur.
15. Personal File.

ADMN-13(GO)