



No: BOU/Admin-1(260)/2014/ 4376

Date: 18 Bhadra 1433
02 September 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is hereby extending study leave to **Kazi Sharmin Pamela**, Assistant Professor, (Marketing), Open School, Bangladesh Open University (BD Passport No. A00827148, Issue Date: 27 October 2021, Expiry date: 26 October 2031) for a further period of 01 (one) year to undertake PhD Program under the ECU Higher Degree Research Assistantship at the School of Business and Law, Edith Cowan University (ECU), Australia as per decision of the 108th meeting of Standing Committee for Advanced Studies, Training and Research of BOU held on 10 August 2026 on the following terms and conditions:

1. That the leave will be effective from 17 September 2026;
2. That on return, after completion of the said study, she will work in Bangladesh Open University for the same period of leave availed of, failing for which she will have to pay compensations to BOU as may be assessed by the university authority;
3. That the progress and standard of higher study should be satisfactory and she should send progress reports on expire of every 6 (six) months;
4. That her service during her study leave will be governed by BOU rules;
5. That as soon as she completes the said course, she will join the Bangladesh Open University and she will have to submit a report to the ministry on the knowledge achieved in the PhD;
6. BOU will not bear any expenses for her PhD Program in the Edith Cowan University, Australia;

This notification is issued as per office order no:37.00.0000.000.079.08.0092.00.72; dt: 04 September, 2025 of the Ministry of Education, Govt. of the People's Republic of Bangladesh and as authorized under the letter no. 03.069.025.06.00.003.2011-144 (500) dt.19.06.2011 of the Office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Bangladesh Open University.

Dr. Md. Showkat Ali
Joint Director
Training & Research Section
Administration Division, BOU
Mobile: +88 01724208681

বাংলাদেশ উন্মুক্ত বিশ্ববিদ্যালয়	
সিস্টেম ম্যানেজার/পরিচালক এর কার্যালয়	
ডায়েরী নং.....	৯৬৭৬
তারিখঃ.....	০২/০৯/২৬
সিস্টেম এনালিস্ট/ডেপুটি সিস্টেম এনালিস্ট/ওয়েব মাস্টার/ নেটওয়ার্ক প্রোগ্রামার/ASANA	
সফটওয়্যার এনালিস্ট/হার্ডওয়্যার ইঞ্জিনিয়ার/HME	
সিস্টেম এনালিস্ট/নেটওয়ার্ক প্রোগ্রামার/AHME	

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Security Services Division, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Public Administration, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh;
6. Controller, Foreign Exchange Division, Bangladesh Bank. Dhaka;
7. Ms Kazi Sharmin Pamela, Assistant Professor, (Marketing), Open School, BOU;
8. Dean, Open School, BOU, Gazipur;
- ✓ 9. Director/System Manager, Computer Division, BOU, Gazipur (for kind necessary action to upload the office order on BOU Website);
10. Director (In-charge), Finance & Accounts Division, BOU, Gazipur;
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
12. Visa Officer, Australian High Commission, 184 Gulshan Avenue, Gulshan-2, Dhaka;
13. Joint Director (Addl. charge), Personnel-1, Teacher Section, BOU, Gazipur;
14. PS to VC, VC's Secretariat, BOU, Gazipur (for VC's kind information);
15. Deputy Director, Registrar Office, BOU, Gazipur (for Registrar's kind information);
16. Personnel file / Office copy.