

BOU/Admin-2(612)/13/ 1183

Date : 24 Falgun 1432
09 March 2026

Office Order

This is to notify that the Vice-Chancellor of Bangladesh Open University (BOU) is pleased to give permission with Ex-Bangladesh earned leave from 04-03-2026 to 25-03-2026 to **Md. Tajul Islam (Passport No. A03340944), Asst. Senior Asst. Network Administrator, Computer Division, BOU** to perform Umrah Hajj in Kingdom of Saudi Arabia (KSA). He will bear all the expenses for the said visit and as such, the Bangladesh Open University will have no financial obligation in this regard.

This notification is issued as authorized by letter No.03.069.025.06.00.003. 2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Rhau
09.03.2026

Md. Humayun Kabir Khan
Joint Director (Personnel-1)
+8801711660801

Copy forwarded for information & necessary action:

1. **Md. Tajul Islam, Asst. Senior Asst. Network Administrator, Computer Division, BOU.**
2. Secretary, Chancellor's Secretariat, Bangladesh Secretariat, Dhaka.
3. Senior Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh.
4. Senior Secretary, Ministry of Home Affairs, Govt. of the People's Republic of Bangladesh.
5. Senior Secretary, Ministry of Establishment, Govt. of the People's Republic of Bangladesh.
6. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh.
7. Secretary, University Grants Commission, Agargaon, Ser-E-Bangla Nagar, Dhaka-1207.
8. Director, Foreign Exchange Branch, Bangladesh Bank, Dhaka.
9. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh.
10. Director, Finance and Accounts Division, BOU.
11. System Manager/Director, Computer Division, BOU (Please take necessary action to upload the office order on BOU Website).
12. Personal Secretary, Office of the Vice-Chancellor, BOU.
13. Visa Officer, The Royal Embassy of Saudi Arabia, House # 05 (NE) L, Road # 83, Gulshan, Dhaka-1212.
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
15. PA to Registrar, BOU.
16. BOU Web site Address: <http://www.bou.ac.bd>
17. Personal file.

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