

Academic and Financial Regulations for Master of Philosophy (MPhil) and Doctor of Philosophy (PhD) [Amended 2026]

(This regulation is based on Section 33 of the BOU Act, 1992)

Section A: Administration of MPhil and PhD Programs

1. Preamble

Bangladesh Open University (BOU) has been striving to ensure quality education for all categories of learners through open and distance modes. The learners of this university have the opportunity to engage in lifelong, active-oriented mass education from the basic to the higher levels across different disciplines. BOU maintains a strong focus on research in basic and applied sciences, technologies, social sciences, humanities and languages, agricultural sciences, food, nutrition and health sciences, biological sciences, business administration, international and development economics, law, open and distance education and other disciplines offered by different schools to produce quality researchers.

2. Fields of Research Degree

BOU offers various academic programs ranging from certificates to Doctor of Philosophy (PhD) through face-to-face as well as open and distance learning (ODL) approaches using self-learning materials, radio-TV broadcasts, tutorial services, interactive virtual classes, video-conference, mobile technologies, text and reference books, journals etc. The regulation refers to the Bangladesh Open University (BOU) Act, 1992 under Section 6, grants the university power to conduct research and confer research degrees. Under this Regulation, the university offers the following research degree programs through its different academic schools.

- a. Master of Philosophy (MPhil)
- b. Doctor of Philosophy (PhD)

The fields or areas in which these programs are offered include:

- i) Basic Science, Biological Science, Food and Nutrition Sciences, Health Sciences and Environmental Sciences;
- ii) Social Sciences, Humanities and Languages;
- iii) Education, Open and Distance Education, E-learning and Blended learning, Open Educational Resources;
- iv) Management, Finance and Banking, Accounting and Information Systems, Marketing, International and Development Economics;
- v) Agricultural Sciences (Agriculture, Fisheries, Veterinary Medicine, Animal Husbandry, Veterinary and Animal Sciences, Agricultural Engineering, Food Engineering and Agricultural Economics), Rural and Youth Development;

- vi) Computer Science and Engineering, Information and Communication Engineering, Artificial Intelligence and Fourth Industrial Revolution Technologies;
- vii) Technical and Vocational Education;
- viii) Other contemporary fields of study.

3. Central Research Committee (CRC)

The University Authority shall form a Central Research Committee for three (3) years consisting of the following members:

- Chairperson : Vice-Chancellor, BOU
Internal Member : Pro-Vice Chancellor, BOU [to be nominated by the Vice-Chancellor]
: Treasurer, BOU
: Deans of all BOU Schools
External Member : One external member having PhD not below the rank of Professor.
Member Secretary : Registrar, BOU

[The Vice-Chancellor may increase the members of the committee, if required.]

This Committee shall act as the highest Research Council of the university. The recommendations of the Research Coordination Committee (RCC) for admission of researchers, grant of scholarships, change of research title and supervisor, appointment of course teachers, re-registration, formation of various committees and other matters related to MPhil and PhD programs will be presented to the CRC for approval. The CRC will recommend to the concerned for approval and implementation of all matters related to the MPhil and PhD programs according to the regulations. The minutes of the CRC meeting will be presented/reported to the Academic Council/Board of Governors/Finance Committee as needed.

4. Research Coordination Committee (RCC)

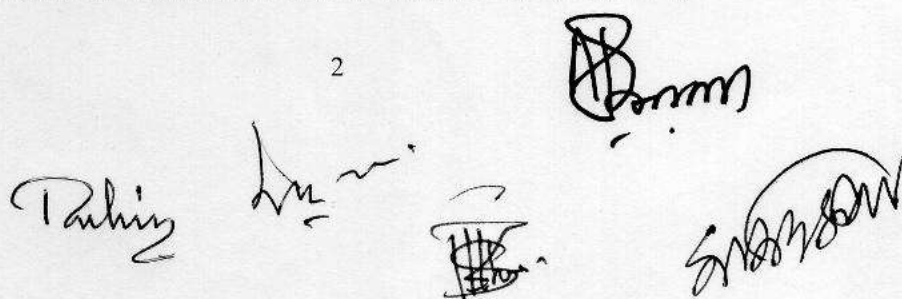
Each School shall have a specific Research Coordination Committee (RCC) proposed by the School Committee. The Central Research Committee will approve the RCC for three (3) years consisting of the following members:

- Chairperson : Dean of the concerned School
Internal Member : All the Professors of the concerned School
External Member : Two External Members must have PhD degree in the relevant field and not below the rank of Professor.

[The Vice-Chancellor may increase the members of the Committee, if required, but not below the rank of Associate Professor.]

RCC shall be responsible for conducting all the administrative and academic works related to MPhil and PhD programs. The RCC will perform the following functions:

- i) Recommend candidates for admission into MPhil and PhD programs;

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- ii) Recommend the topic of research, research proposal and supervisor;
- iii) Facilitate the finalization of the research proposal;
- iv) Recommend the change of the research title and supervisor/co-supervisor;
- v) Recommend coursework and organize the presentation, research reviews, seminars and such other components prescribed in respect to the MPhil and PhD researchers;
- vi) Propose examination committee according to the regulation;
- vii) Assess the progress reports of the MPhil and PhD researchers;
- viii) Recommend MPhil and PhD researchers to the CRC for the fellowships or scholarships or assistantships;
- ix) Recommend extension of fellowship or scholarship or assistantship tenure, if any, beyond the time period specified in the initial letter;
- x) Follow up the admission circular;
- xi) Organize all activities related to the MPhil and PhD programs of the school.

RCC will present all recommendations of the MPhil and PhD programs for consideration to the CRC. The minutes of the RCC meeting will be presented/reported to the school committee (if necessary). The Chairperson of RCC will play a role in the proper implementation of the academic and administrative activities of the MPhil and PhD programs. The Coordinator of the MPhil and PhD Programs will be responsible for coordinating the academic and administrative functions of the RCC and communicating with those involved in the programs. Officers and staff of the school will provide secretarial and other support to the RCC.

5. Research Ethical Committee (REC)

Research Ethical Committee shall look after the ethical issues concerning MPhil, PhD and other research works of BOU. The Vice-Chancellor will form the REC for three (3) years consisting of the following members:

Chairperson	: Pro-Vice Chancellor, BOU [to be nominated by the Vice-Chancellor]
Internal Member	: Deans of the all BOU Schools
External Member	: Two External Members having PhD not below the rank of Professor
Member Secretary	: Head/Officer in Charge, Research Degree Unit, Administration Division, BOU

[The Vice-Chancellor may increase the members of the committee, if required]

REC will work according to the research ethical policy.

6. Research Degree Unit (RDU)

RDU will be responsible for admission, secretarial support to various committees (such as CRC, REC etc.), collection of prescribed fees from researchers, coordination and performing various administrative tasks related to MPhil and PhD programs. If necessary, the Research Degree Unit

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can organize coordination meeting, training, workshop and introductory meeting/orientation. The Head/Officer in Charge of RDU will serve as the Admission Officer of the MPhil and PhD programs. It will act under the Administration Division.



Section B: Academic Regulation of MPhil and PhD Programs

1. Introduction of the Programs

a. MPhil is typically a two-year postgraduate degree program consisting of coursework and seminar followed by thesis work. This program is designed to develop advanced research skills and in-depth subject knowledge, which serves as a stepping stone to the PhD program. Candidates have to undertake independent research work under an expert supervisor.

b. The PhD program is the highest academic degree, requiring several years of advanced study and original research work culminating through a thesis and oral defense. This program is typically a three-year postgraduate degree that consists of coursework, seminar, in-depth research, a thesis and a portfolio of published articles.

2. Name of the Programs

Master of Philosophy, in short MPhil. Doctor of Philosophy, in short PhD.

3. Title of the Degrees

In case MPhil 'Master of Philosophy' and in case of PhD 'Doctor of Philosophy'

4. Code of the Programs

The program code of the MPhil and PhD programs will be 98 and 99, respectively.

5. Objectives of the MPhil program

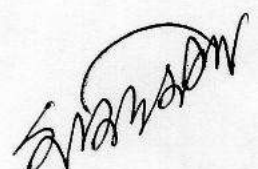
- To conduct independent research work by the researchers in their respective fields;
- To create future researchers;
- To innovate new knowledge in order to develop society.

6. Objectives of the PhD program

- To conduct original research and produce new insights, theories or discoveries that expand the boundaries of knowledge in a given field;
- To become a subject matter expert with in-depth knowledge and advanced skills in a specialized area of study;
- To acquire the skills necessary to design, conduct and analyze original research studies, evaluate existing literature and communicate findings effectively;
- To qualify for positions of leadership in research, teaching and professional roles in industry, academia and business;
- To contribute to the academic community and society at large through innovative work and problem solving.



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7. Eligible Criteria for Admission

a. Educational Qualifications

Candidates with graduation (minimum four years) and post-graduation degrees from recognized university can apply for admission into MPhil and PhD programs. The candidate must obtain second division with minimum 50% marks or GPA/CGPA 3.5 out of 5 and GPA/CGPA 3 out of 4 in all examinations (SSC/equivalent to master's/post-graduation). Candidates from health professions must pass health related professional degree. Educational qualifications can be relaxed for MPhil degree holders.

b. Research Publication

A candidate for PhD enrolment should have at least 02 (two) research articles published in a peer reviewed recognized journal. A candidate with MPhil degree having 01 (one) published article will be eligible to apply for the PhD program. It is not mandatory for MPhil candidates to have a research article.

c. A candidate having Bachelor/Master/other degree from abroad can apply for the MPhil and PhD programs after obtaining an equivalence certificate from a recognized body.

d. Candidates who have registered in the same program (MPhil or PhD) at another university (including BOU) cannot apply for admission.

e. Foreign candidates shall also have the opportunity to enroll in MPhil and PhD programs upon satisfying the above requirements. In addition, the foreign candidates have to fulfill the following requirements:

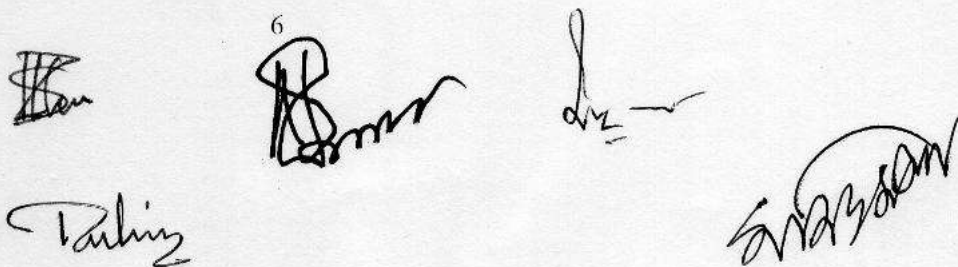
- i. Overall IELTS (Academic) score minimum 6/minimum TOEFL iBT score 60.
- ii. Candidates whose mother language is English or having masters/equivalent degree from overseas in English as a medium of instruction do not require IELTS/TOEFL.

8. Migration from MPhil to PhD Program

Researchers who have obtained at least 70% marks in each course of their MPhil program from other universities will be eligible to apply for admission into first year of PhD program through migration. The conditions of educational qualification and research publication will not be applicable for them. After publishing the admission circular, the researchers have to apply to the relevant school along with all required documents. Researchers will get exemption from coursework automatically after admission.

9. Discipline

Concerned RCC will decide the discipline of the research program and shall recommend it to the CRC for approval.



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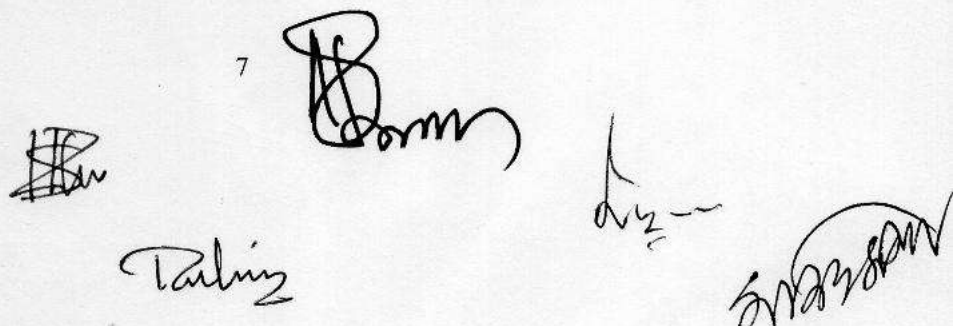
10. Admission

- 10.1 The University shall advertise the admission circular on its website and/or in the print and electronic media.
- 10.2 The candidate shall apply using the prescribed application form through online or offline or both as specified in the admission circular.
- 10.3 The candidate shall attach a research proposal with the application form to be prepared as per the guidelines provided by the BOU. The guidelines may vary depending on the requirements of the specific school.
- 10.4 The candidate's supervisor must be a faculty member of BOU. If a candidate intends to have a co-supervisor who is not a faculty member of BOU, a copy of the co-supervisor's CV must be submitted with application. The research proposal must be signed by the candidate, the proposed supervisor and co-supervisor (if have).
- 10.5 The admission can be cancelled at any time if any counterfeit document is found in support of the application.
- 10.6 After receiving the application by the respective school, the RCC will do an initial scrutiny to check all the essential criteria and relevant documents (academic qualification, all certificates, mark sheets, publications etc).
- 10.7 After scrutiny, the RCC will call short-listed candidates for written examination or interview or viva-voce or presentation on their proposal.
- 10.8 The details of the candidates who are finally selected by the RCC along with their allotted supervisor and co-supervisor (if have) will be sent to the CRC for approval.
- 10.9 After approval of CRC, an offer letter/notice for admission will be sent to the candidates from the Research Degree Unit to complete the admission procedure.
- 10.10 The admission process can be completed through online as specified by BOU.
- 10.11 Each researcher will be given a specific Identification (ID) number at the time of admission into the program. The researcher must use the full ID number for all communications with BOU.
- 10.12 Candidates admitted into the MPhil and PhD programs having job shall take permission from their employers where applicable. However, study leave is not mandatory.
- 10.13 The academic year of the program will start from January of each calendar year and end in December or as decided by the relevant authority. RCC will prepare the academic calendar.

11. Supervisor

- 11.1 Professor, Associate Professor (with PhD) and Assistant Professor (with PhD) in the relevant field of BOU can supervise the research work of MPhil and PhD researchers.
- 11.2 A supervisor cannot guide more than 08 (eight) researchers at a time of both MPhil and PhD programs. A co-supervisor cannot guide more than 02 (two) researchers at a time. When a

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researcher will complete the degree (upon approval of the Board of Governors), the supervisor may guide the new researcher in place of the researcher who completed the degree.

- 11.3 The Vice-Chancellor may increase the number of researchers under the research supervisor, if required.
- 11.4 A faculty member of another university and a researcher of a research institution not below the rank of Associate Professor may serve as a co-supervisor. However, this rule will be relaxed for the first to fourth batches of MPhil and PhD researchers.
- 11.5 Change of supervisor, if required, can be considered after recommendation from RCC and approval from the CRC.
- 11.6 If a supervisor retires while the activities of the MPhil and PhD programs of converted/migrated/regular researchers are ongoing, he or she can continue to supervise the research activities until completing the MPhil and PhD programs.

12. Duration of the Programs

MPhil: 2 (two) to 4 (four) years.

PhD: 3 (three) to 6 (six) years.

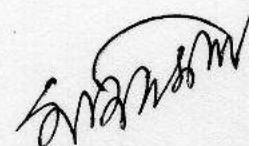
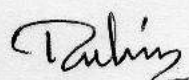
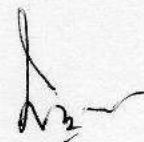
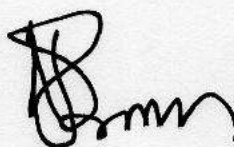
The registration for MPhil and PhD researchers shall remain valid for a period of 4 (four) and 6 (six) years, respectively, effective from the date of admission; all the admitted researchers will be treated as regular researchers. But researchers of the first to fourth batches must complete their MPhil and PhD programs within 7 (seven) and 10 (ten) years, respectively from the date of admission into the program.

13. Change of the Research Title

A researcher has to finalize his/her research title within 01 (one) year from the date of admission. Later, the researcher will conduct the research activities as per the instructions of his/her supervisor. However, the researcher will get the opportunity just one time to change his/her research title before the submission of the thesis based on the recommendation of the supervisor and RCC. CRC will approve the research title.

14. Courses of Studies and Examination

- 14.1 The concerned RCC shall recommend the Courses of Studies to CRC for approval. The Curriculum Committee will prepare the syllabus and curriculum discipline/subject wise which will be sent to CRC for approval through RCC and the school committee.



14.2 Courses and credit hours of the MPhil program

SL	Course Title	Credits	Year
1.	Research Methodology	6	First Year
2.	Research Subject-Related Course	6	
3.	Seminar-1	4	
4.	Seminar-2	4	Second/Third/Fourth Year
5.	Thesis	-	Will start from the second year
Total		20	

14.3 Courses and credit hours of the PhD program

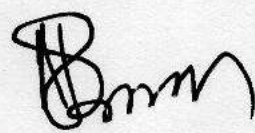
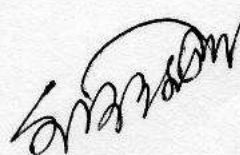
SL	Course Title	Credits	Year
1.	Research Methodology	6	First Year
2.	Research Subject-Related Course	6	
3.	Seminar-1	6	
4.	Seminar-2	6	Second/Third/Fourth/Fifth Year
5.	Seminar-3	6	Third/Fourth/Fifth/Sixth Year
6.	Thesis	-	Will start from the second year
Total		30	

14.4 The duration of each class shall be one and half hours and there shall be 20 classes for each course. Each researcher (MPhil and PhD) has to complete a thesis work under his/her assigned supervisor.

14.5 The number and content of the seminar class for each seminar course will be determined by the Curriculum Committee in consultation with the supervisor (s) in relation to the credit hours (probable topics of seminar have been provided in the Annexure 1). The seminar course will be evaluated by the Seminar Committee.

14.6 Researchers have to attend the face-to-face sessions for the theory courses. A researcher will not be permitted to sit for the final exam if the class participation becomes less than 70%.

14.7 Total marks for each theory course (Written- 60 and Continuous Assessment-40) and each seminar will be 100. The pass mark for each course will be 40% (in case of theory combinedly written plus continuous assessment). The duration of the theory examination shall be 04 (four) hours. A successful researcher will be eligible for promotion to the second year after successful completion of first year courses and so on. The Examination Division will issue the mark sheet to the researcher after publication of the final exam result of the coursework and seminar.

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14.8 The results of coursework and seminar will be published in terms of Grade Point Average (GPA). Based on the marks obtained, grade points can be determined as follows:

Marks	Letter Grade	Grade Point
80% or above	A+ (A Plus)	4.00
75% to less than 80%	A (A Regular)	3.75
70% to less than 75%	A- (A Minus)	3.50
65% to less than 70%	B+ (B Plus)	3.25
60% to less than 65%	B (B Regular)	3.00
55% to less than 60%	B- (B Minus)	2.75
50% to less than 55%	C+ (C Plus)	2.50
45% to less than 50%	C (C Regular)	2.25
40% to less than 45%	D	2.00
Less than 40%	F	0.00

GPA will be calculated by adding the grade points obtained in each course and seminar divided by the total grade points of all the courses and seminars.

14.9 The researcher who fails to get the pass mark/expected mark or is unable to appear at the written examination or cannot complete the courses and seminars for valid reasons, may be allowed one more time to sit for the re-examination. A researcher can participate in the course examination a total of two times, including re-examination. The permission will be given by the university authority based on the recommendation of the supervisor and the RCC of the concerned School. The Examination Division will look after these matters.

14.10 The course teacher will be subject/discipline expert related to MPhil and PhD programs. There shall be no more than one course within the same School for the same subject/discipline and the same batch of MPhil and PhD programs. However, in special cases, classes in a course can be shared by two teachers. A course teacher can teach maximum two courses in a batch. The teacher will conduct the coursework of several researchers in the same subject/discipline. After approval of the syllabus and curriculum, RCC will send the list of proposed course teachers for appointment to the CRC. The supervisor of the relevant subject will get priority in appointment as a course teacher.

14.11 There shall be an Examination Committee of MPhil and PhD programs, responsible for holding examinations consisting of three members: a chairman, an internal member and an external member. Relevant faculties from other schools of BOU can be selected as external member. RCC will propose the Examination Committee through the School Committee to the Examination Division. There shall be two question setters for each theory course except the seminar course; each question will be moderated by the concerned Examination

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Committee. There will be only one evaluator for each course selected by the examination committee and approved by authority. Chief invigilator, invigilator, script evaluator and tabulator will be appointed by Concerned Authority. The Examination Division will look after these matters and conduct the course final examination.

15. Re-examination/Improvement Examination

The re-examination/improvement examination of course(s) and seminar (s) shall be guided by the following rules:

- (i) If a researcher obtains 'F' grade in any course/seminar can improve the grade through re-examination when offered in the subsequent year by paying necessary re-examination fee(s).
- (ii) A researcher obtaining a "B-" (B minus) grade or below may also choose to improve the grade when offered in the subsequent year. The following rules shall apply for in this regard:
 - (a) Improvement opportunity shall be once only for each course/seminar. In such case, researcher shall have to pay twice of the normal re-examination fees for each course/seminar. However, improvement of a course/seminar is not allowed after the degree.
 - (b) In the case of failure to improve his/her course/seminar grade at the improvement examination, the previous grade shall remain valid.
 - (c) In any of the above cases, the researchers shall not require either to appear class test/quiz or submit assignments, if done once.

16. Conversion to PhD Program

- 16.1 Based on the recommendation of the supervisor(s), an MPhil researcher can be converted to the PhD program. A researcher who completed the individual MPhil theory course and 1st seminar with at least 70% marks or more can be eligible for admission into the PhD program.
- 16.2 If a researcher intends to convert his/her program from MPhil to PhD, s/he must apply to the concerned RCC with the recommendation of supervisor within 06 (six) months of the publication of their final result of courses and seminars. The RCC shall forward the application with recommendation to the CRC for approval.
- 16.3 The converted researcher will be admitted into the first year of the PhD program within 03 months after getting the admission permission and will receive a new ID number. However, the researcher must pay the first-year fee of the MPhil program if not paid. Researcher will get exemption from coursework automatically after admission.
- 16.4 After admission to the PhD program, registration of the MPhil program will be automatically canceled.

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17. Seminar

- 17.1 Two formal seminars related to the thesis shall be given by each MPhil researcher: one within first year after admission on research proposal for finalization and another on draft thesis before final submission.
- 17.2 Three formal seminars related to the thesis shall be given by each PhD researcher: 1st one within first year after admission for finalization of the research proposal, 2nd one on research progress in second/third/fourth/fifth year and 3rd one prior to the submission of the draft thesis in third/fourth/fifth/sixth year.
- 17.3 The seminar presentation will be evaluated by the Seminar Committee.
- 17.4 All faculty members of the school as well as MPhil and PhD researchers shall participate in the seminar. Faculty members, researchers of other schools and representatives of CRC may also be invited.

18. Seminar Committee

- 18.1 There shall be a Seminar Committee for MPhil and PhD researchers consisting of three members: a convener (preferably the supervisor) and two subject experts including at least one external member. The Seminar Committee can be formed according to the discipline/subject related to the MPhil and PhD researchers. The Committee will conduct seminars of each researcher in the same subject/discipline. The Vice-Chancellor may increase the member of the Seminar Committee, if required.
- 18.2 The Seminar Committee will be responsible for organizing the seminars. The Committee can be reformed if necessary.
- 18.3 RCC will constitute the Seminar Committee and forward it to the CRC for approval.

19. Submission and Evaluation of the Thesis

- 19.1 The researcher shall present his/her thesis in a pre-submission seminar (seminar second/third) to check the quality of the research.
- 19.2 After the seminar, the researcher and supervisor(s) shall consider the observations expressed by the participants. The researcher will revise/correct his/her thesis based on comments and observations where necessary.
- 19.3 After completion of the research work, if the supervisor(s) is/are satisfied that the researcher has achieved sufficient practical and analytical knowledge in the field of study, the supervisor shall permit the researcher to proceed with the submission of the thesis.
- 19.4 A PhD researcher can submit thesis after a minimum of 02 (two) years upon fulfilling all the prerequisites such as course works, seminars and article publication.
- 19.5 If the researcher fails to submit his/her thesis in due time, he/she has to apply for additional time before the expiry of the stipulated registration duration. The supervisor will

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- recommend the application and forward it to the RCC. Upon the RCC's decision, the researcher may get one more year to submit the thesis by paying an additional session fee.
- 19.6 At least one (01) research paper must be published or accepted in a peer-reviewed recognized journal (with DOI number) from PhD thesis work before thesis defense. This related information must be included in the thesis.
- 19.7 Two pages will be included in thesis: one for abstract and another for a certificate of the originality of the work signed by the researcher and endorsed by the supervisor(s).
- 19.8 The RCC shall fix the format and reference style of the thesis.
- 19.9 The researcher shall submit an electronic copy and three hard copies of the thesis duly approved by the supervisor(s) to the RCC. The RCC will send the thesis to the members of the Thesis Evaluation and Defense Committee for evaluation.
- 19.10 If any examiner suggests modifications and re-submission of the thesis, then this should be communicated to the researcher to re-submit the thesis with all the modifications within one month. The research supervisor(s) will ensure that the suggestions of the examiner(s) are adequately addressed before resubmission of the thesis. The modified thesis shall be referred again to the examiners concerned for re-evaluation. This opportunity shall be given a maximum of two more times.
- 19.11 The Thesis Evaluation and Defense Committee will further check and ensure the incorporation of all the relevant suggestions given by the examiners in the thesis.
- 19.12 The Thesis Evaluation and Defense Committee will arrange the defense within 06 (six) months after the submission of the thesis.
- 19.13 After receiving the unanimous recommendations of all the examiners, the convener of the thesis evaluation and defense committee will fix the date, time and venue for the final defense and viva-voce. After completing thesis defense and viva-voce, the convener of the committee will send the consolidate report (clearly stating whether the researcher should be awarded the degree or not) with one 01 (one) copy of the revised thesis and related documents [examiners' instruction, similarity index report, AI generation test, article publication information (for PhD researcher) etc.] to the Controller of Examinations.
- 19.14 The Controller of Examinations will place the report to the Academic Council. The Academic Council will recommend to the Board of Governors for the award of the degree.
- 19.15 The researcher nominated for the degree will provide copies of his/her thesis to the BOU library, RDU, the respective school and a soft copy for preservation in the university repository/website. The Examination Division will take necessary action in this regard.

20. Thesis Evaluation and Defense Committee

The Thesis Evaluation and Defense Committee consisting of 03 (three) members for evaluating and examining the thesis and conducting thesis defense as well as viva-voce of each researcher in



the same subject/discipline. The Thesis Evaluation and Defense Committee will be formed as follows by RCC and sent to CRC for approval.

Convener : Faculty member of another university

Member : Supervisor of the researcher

External Member : Faculty member of another university

[The Vice-Chancellor may increase the member of the Committee, if required, but not below the rank of Associate Professor.]

21. Plagiarism Check

The originality of the thesis work of the researcher shall be verified using a standard plagiarism detection tool. The acceptable limit of the similarity index will be a maximum of 25%. The researcher must submit the similarity index report along with the thesis. The thesis evaluation and defense committee will ensure this matter. This requirement may be relaxed for languages not supported by the plagiarism detection tool.

22. Ethical Issues

If any unethical issue related to the researcher's research work is raised by any person/institution, the Research Ethical Committee (REC) will thoroughly investigate the unethical issues and provide necessary recommendations.

23. Progress of the Researchers

- 23.1 Each of the researchers shall carry out the study and research work under the supervision of his/her research supervisor(s). Monitoring the progress of the researcher shall be the responsibility of the supervisor(s).
- 23.2 Every six-monthly progress report will be submitted in the prescribed format to the chairperson of the respective RCC after approval of the supervisor(s).
- 23.3 RCC will assess and preserve the progress reports of the researchers. RCC will present only the combined assessment report to CRC, if necessary.

24. Yearly Deferment

If a researcher finds difficulty continuing coursework, he/she may take a break for that particular year. For breaking, the researcher will have to submit an application through supervisor to the RCC two months before the commencement of the discontinuation year. The researcher can avail this opportunity not more than one time during his/her whole study and research period.

25. Extension of Registration Duration

- 25.1 If a researcher fails to complete the program within the maximum program duration period (plus one additional session), he/she must apply for re-registration through the recommendation of the supervisor to the concerned RCC. The concerned RCC shall

recommend for the re-registration to the CRC for approval. Researchers will get one-time opportunity for re-registration.

25.2 Under re-registration, a researcher will get the maximum registration period upon the expiry of the previous registration period for completing the program as described in Section 12.

25.3 The period for re-registration/additional session will start upon the expiry of the previous registration period.

26. Cancellation of the Registration

A researcher's registration in the MPhil and PhD programs shall remain valid up to the regular registration period plus one additional session (year) plus the re-registration period unless the researcher falls under any of the following categories:

- cancellation or suspension of registration by BOU authority;
- discontinuation;
- adoption of unfair means;
- breaching the ethical issues.

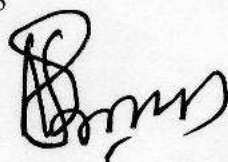
If any researcher fails to complete the program successfully within the said registration period (including one additional year plus re-registration), his/her registration will automatically be cancelled. In case of any misconduct or breaching any regulation of BOU by any researcher, the University may take necessary disciplinary action against such researchers as per the BOU rules. The punishment for the adoption of unfair means shall be settled as per the Disciplinary Rules of BOU. If the researcher wants to cancel his/her admission for various reasons, he/she will submit the application with the supervisor's recommendation to the RCC. The CRC can cancel his/her admission.

27. Forms and Letters

The format of all forms and letters will be decided by CRC in consultation with the concerned RCCs.

28. Award of Degree

After successful completion of all the courseworks, seminars, thesis, publications and other requirements, a researcher shall be awarded the MPhil/PhD degree following the recommendation of the Academic Council and final approval of the Board of Governors. The Vice-Chancellor shall issue the provisional/original certificate to all the successful researchers. The Examination Division will take necessary action in this regard. The university authorities reserve the right to cancel the degree at any time for valid reasons.



SECTION C
Financial Regulation for MPhil and PhD Programs

1. Compulsory fees for the MPhil researcher (Local)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	5,000.00	Session Fee	15,000.00
Admission Fee	5,000.00		
Course Fee	18,000.00		
Library Fee	4,000.00		
Digital ID Card Fee	200.00		
Original Certificate Fee	1,000.00		
Provisional Certificate Fee	500.00		
Program Transcript Fee	500.00		
Testimonial Fee	500.00		
Academic Calendar Fee	100.00		
A. Sub Total	34,800.00	B. Sub Total	15,000.00
Total (A+B) = 49,800.00			

2. Compulsory fees for the PhD researcher (Local)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	5,000.00	Session Fee	15,000.00	Session Fee	15,000.00
Admission Fee	5,000.00				
Course Fee	18,000.00				
Library Fee	4,000.00				
Digital ID Card Fee	200.00				
Original Certificate Fee	1,000.00				
Provisional Certificate Fee	500.00				
Program Transcript Fee	500.00				
Testimonial Fee	500.00				
Academic Calendar Fee	100.00				
A. Sub Total	34,800.00	B. Sub Total	15,000.00	C. Sub Total	15,000.00
Total (A+B+C) = 64,800.00					

Note: PhD researchers admitted through conversion or migration have to pay all the fees according to the above instruction.

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3. Compulsory fees for the MPhil researcher (Foreign)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	15,000.00	Session Fee	5,000.00
Admission Fee	35,000.00		
Course Fee	18,000.00		
Library Fee	4,000.00		
Digital ID Card Fee	200.00		
Original Certificate Fee	1,000.00		
Provisional Certificate Fee	500.00		
Program Transcript Fee	500.00		
Testimonial Fee	500.00		
Academic Calendar Fee	100.00		
A. Sub Total	74,800.00	B. Sub Total	5,000.00
Total (A+B) = 79,800.00			

4. Compulsory fees for the PhD researcher (Foreign)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	15,000.00	Session Fee	47,500.00	Session Fee	47,500.00
Admission Fee	35,000.00				
Course Fee	18,000.00				
Library Fee	4,000.00				
Digital ID Card Fee	200.00				
Original Certificate Fee	1,000.00				
Provisional Certificate Fee	500.00				
Program Transcript Fee	500.00				
Testimonial Fee	500.00				
Academic Calendar Fee	100.00				
A. Sub Total	74,800.00	B. Sub Total	47,500.00	C. Sub Total	47,500.00
Total (A+B+C) = 1,69,800.00					

Note: PhD researcher admitted through conversion and migration have to pay all the fees according to the above instruction.

5. Compulsory fees for the MPhil researcher of first and second batch (Admission Sessions: 2018-2019 and 2020-2021)

First Semester		Second Semester		Third Semester	Fourth Semester
Item	Amount	Item	Amount	Item and Amount	Item and Amount
Semester Registration Fee	19,500.00	Semester Fee	19,500.00	Semester Fee: 19,500.00	Semester Fee: 19,500.00
Course Fee	18,000.00	Original Certificate Fee	1,000.00		
Library Fee	4,000.00	Provisional Certificate Fee	500.00		
Digital ID Card Fee	200.00	Program Transcript Fee	500.00		
Academic Calendar Fee	100.00	Testimonial Fee	500.00		
A. Sub Total	41,800.00	B. Sub Total	22,000.00	C. Sub Total: 19,500.00	D. Sub Total: 19,500.00
Total (A+B+C+D) = 1,02,800.00					

6. Compulsory fees for the PhD researcher of first and second batch (Admission Sessions: 2018-2019 and 2020-2021)

First Semester		Second Semester		Third Semester	Fourth Semester	Fifth Semester	Sixth Semester
Item	Amount	Item	Amount	Item and Amount	Item and Amount	Item and Amount	Item and Amount
Semester Reg. Fee	34,500.00	Semester Fee	34,500.00	Semester Fee: 34,500.00	Semester Fee: 34,500.00	Semester Fee: 34,500.00	Semester Fee: 34,500.00
Course Fee	18,000.00	Original Certificate Fee	1,000.00				
Library Fee	4,000.00	Provisional Certificate Fee	500.00				
Digital ID Card Fee	200.00	Program Transcript Fee	500.00				
Academic Calendar Fee	100.00	Testimonial Fee	500.00				
A. Sub Total	56,800.00	B. Sub Total	37,000.00	C. Sub Total 34,500.00	D. Sub Total 34,500.00	E. Sub Total 34,500.00	F. Sub Total 34,500.00
Total (A+B+C+D+E+F) = 2,31,800.00							

7. Compulsory fees for the MPhil Researcher of third and fourth batch (Admission Sessions: 2022-2023 and 2023-2024)

First Year		Second Year	
Item	Amount	Item	Amount
University Registration Fee	5,000.00	Session Fee	20,000.00
Admission Fee	25,000.00	Original Certificate Fee	1,000.00
Course Fee	18,000.00	Provisional Certificate Fee	500.00
Library Fee	4,000.00	Program Transcript Fee	500.00
Digital ID Card Fee	200.00	Testimonial Fee	500.00
Academic Calendar Fee	100.00	B. Sub Total	22,500.00
A. Sub Total	52,300.00		
Total (A+B) = 74,800.00			

8. Compulsory fees for the PhD Researcher of third and fourth batch (Admission Sessions: 2022-2023 and 2023-2024)

First Year		Second Year		Third Year	
Item	Amount	Item	Amount	Item	Amount
University Registration Fee	10,000.00	Session Fee	30,000.00	Session Fee	60,000.00
Admission Fee	40,000.00	Original Certificate Fee	1,000.00		
Course Fee	18,000.00	Provisional Certificate Fee	500.00		
Library Fee	4,000.00	Program Transcript Fee	500.00		
Digital ID Card Fee	200.00	Testimonial Fee	500.00		
Academic Calendar Fee	100.00				
A. Sub Total	72,300.00	B. Sub Total	32,500.00	C. Sub Total	60,000.00
Total (A+B+C) = 1,64,800.00					

9. Other fees for all MPhil and PhD researchers (Local and Foreign)

Item	Amount
Admission Application (MPhil)	1500.00
Admission Application (PhD)	2000.00
Additional Session Fee (one year)	5,000.00
Re-registration	15,000.00
Re-examination (Each course/seminar)	4000.00
Improvement Examination ((Each course/seminar)	8000.00
Late Fee (According to the authority's decision)	500.00
Graduation Ceremony	As per BOU rule

10. Expenses for the RCC office

Item	Honorarium/Wages
Chairperson, RCC	19,800.00 (1650.00/month)
Coordinator, MPhil and PhD programs	15,600.00 (1300.00/month)
Officer/Office Support Staff (1 person)	9,600.00 (800.00/month)
Cleaner (1 person)	8,400.00 (700.00/month)

Note: RCC will appoint the officer/office support staff and cleaner for the RCC office. The coordinator will be appointed by CRC upon the recommendation of RCC.

11. Honorarium and expenses for the supervisors and course teachers

Item	Honorarium
PhD Supervisor	40,000.00/researcher
MPhil Supervisor	25,000.00/researcher
Co-Supervisor (if any, 1 person)	20,000.00/researcher
Developing course materials by the Course Teacher and Miscellaneous	20,000.00/course
Entertainment (only for the course teacher and researcher)	As per BOU Rules

Note: Supervisor and co-supervisor will receive honorarium for research supervision after competition of the degree. The course teacher will receive honorarium after publishing the course work final results.

12. Honorarium for question setter

Item	Honorarium
Each Question Setter	2000.00

13. Honorarium for question moderation

Item	Honorarium
Chairman	4000.00
Each member	3000.0

14. Honorarium for the invigilation of coursework final examination and script evaluation

Item	Honorarium
Chief Invigilator (1 Person)	600.00/ hour
Invigilator (1 Person)	500.00/hour
Evaluation (Each Script)	300.00 (Minimum 500.00)
Tabulator (1 Person)	50.00/Researcher (Minimum 500.00)

15. Honorarium for each Seminar (maximum three seminars)

Item	Honorarium
Convener	2500.00
Each member	2000.0

16. Honorarium for Thesis Examiner

Item	Honorarium
Each examiner (MPhil thesis)	5000.00
Each examiner (PhD thesis)	7500.00

17. Honorarium for Thesis Evaluation and Defense Committee

Item	Honorarium
Convener	3000.00
Each member	2500.00

18. Deposition of fee and payment

MPhil and PhD programs related fees and charges will be deposited into a separate SND bank account opened by the BOU authority. However, as per the university's instructions, fees can be deposited online using mobile financial services/payment gateways. Before the thesis defense, the researcher must pay all fees specified in the regulations. BOU will not refund the fees paid by the researcher. However, the additional fees paid for the MPhil program can be adjusted with the fees of the PhD program. BOU may increase or decrease fees/honorarium at any time by changing this regulation. Exam, thesis evaluation, thesis defense-related bills should be submitted to the Examination Division, while all other bills should be submitted to the Finance and Accounts Division. The course materials development bill of the Course Teacher will be processed through Research Degree Unit (RDU).

Note: This academic and financial regulation shall apply to all batches of the researchers. All previous regulations are hereby repealed. One academic year shall consist of two semesters. The

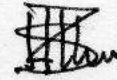
CRC shall have the authority to interpret matters not addressed in this regulation and to clarify any section or subsection that is ambiguous.

Annexure 1: Attached



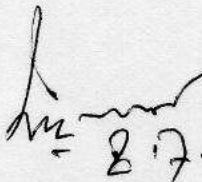
26.07.2026

Professor Dr. Anisur Rahman
Pro-Vice Chancellor (Academic), BOU
Chairperson



8.7.2026

Professor Dr. Mohammad Siddiqur Rahman Khan
Vice-Chancellor
and
Treasurer (Additional Charge), BOU
Member

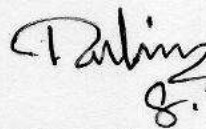


8.7.2026

Professor Dr. Md. Mayenul Islam
Dean, School of Business, BOU
Member



Professor Dr. Md. Abdul Mojib Mondol
Dean, School of Science and Technology, BOU
Member



8.7.2026

Ms Taslima Khanam
Joint-Director
Research Degree Unit, Administration Division, BOU
Member Secretary

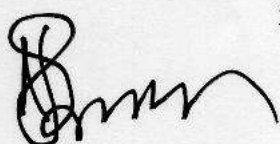


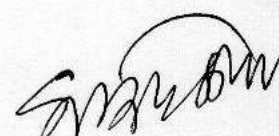
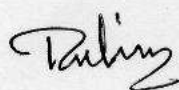
Annexure 1: Contact hours and probable seminar topics**MPhil**

	SN	Contact hours	Researchers' activities (Self-study)
1.	Research Methodology	30 hrs (20×1.5 hrs)	60 hours • Text and reference books • Journal articles • Online video programs • Online repositories • Developed study materials
2.	Research Subject-related Course	30 hrs (20×1.5 hrs)	• Text and reference books • Journal articles • Online video programs • Online repositories • Developed study materials
3.	Seminar-1	• Developing research proposal • Writing different parts of a thesis paper • Writing APA reference style • Writing and publishing research articles	• Text and Reference books related with developing research proposal and writing thesis paper • Journal articles • Online video programs • Online repositories
4.	Seminar-2	• Plagiarism and Ethics in research • Use of AI in academic writing	• Studying Text and Reference books • Journal articles • Online video programs • Online repositories

PhD

	SN	Contact hours	Researchers' activities (Self-study)
2.	Research Methodology	30 hrs (20×1.5 hrs)	60 hours • Text and Reference books • Journal articles • Online video programs • Online repositories • Developed study materials
2.	Research Subject-related Course	30 hrs (20×1.5 hrs)	• Text and Reference books • Journal articles • Online video programs

			• Developed study materials • Online repositories
3.	Seminar-1	• Developing research proposal • Writing different parts of thesis paper • Writing APA reference style	• Text and Reference books • Journal articles • Online video programs • Online repositories
4.	Seminar-2	• Plagiarism and Ethics in research • Use of AI in academic writing • Writing and Publishing Original Research	• Text and Reference books • Journal articles • Online video programs • Online repositories
5.	Seminar-3	• Writing and Publishing Review Articles ✓ Systematic Reviews ✓ Meta-Analysis ✓ Critical Reviews	• Text and Reference books • Journal articles • Online video programs • Online repositories

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